MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 24 Dec 2023 ENG 30-WPM BATCH-403
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Baud Rate is measured in _____	Bytes pe Second	Bits per minute	Bytes per minute	None of these	D
2	Ctrl + A means = _____	Select all	Print All	Copy All	Paste All	A
3	In email address "gcc@gmail.com" .com is	username	domain name	Domain Address	domain code	D
4	Visual Display Unit (VDU) is another name of _____	Monitor	Printer	Scanner	System Unit	A
5	DOS means = _____	Data operating system	Disk Operating system	Disk Operator system	Data Operator system	B
6	Save as option is given in _____ Menu	File	Formatting	Status	Drawing	A
7	We can delete typed matter from Header and Footer.	TRUE	FALSE			A
8	ctrl+E is used for_____	Right Alignment	Center Alignment	left Alignment	Alignment	B
9	Ctrl + X _____	Cut	Home	Copy	Paste	A
10	Ctrl + W is used for _____	Save and Print the Document	Save and Close Word Application	Close document	Without Save, Close Document	C
11	Which is not a chart type in MS Excel 2010 ?	surface	settle	scatter	stock	B
12	Toolbar near to file menu is called as _____	Status	Quick Access Toolbar	Access	Tool	B
13	In Excel Default Row Height is _____	25 picos	15 points	5 cm	1"	B
14	Selected Single Cell in Worksheet is called as _____	Bordered Cell	Active Cell	Main Cell	None of these	B
15	New option is available in _____ Menu	Insert	File	View	Tools	B
16	The PowerPoint screen elements are _____	Slide Pane	Notes Pane	Outline Pane	All of these	D
17	Presentation Software is under the MS-Office application	TRUE	FALSE			A
18	In PowerPoint timing rehearse option is available under _____ ribbon.	Slideshow	Review	View	Design	A

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19	In PowerPoint Hide Slide option is available under _____ribbon.	Home	Slide Show	Design	View	B
20	Language option is under _____ Tab in PowerPoint.	Slideshow	Review	View	Insert	B
21	It is possible to recover E-Mails deleted from trash.	TRUE	FALSE			A
22	Internet is _____ system of network.	World wide	Nation wide	State Wide	Area wide	A
23	Full form of ISP is Internet Signal Provider.	TRUE	FALSE			B
24	_____ means government Web Site.	edu	net	gov	com	C
25	_____ is Web Browser software	Internet Explorer	MS Word	MS Excel	MS PowerPoint	A